**Faculty Council Meeting**

**Wednesday, September 27, 2023**

**3:00 pm – 5:00pm**

**Locations:**

**LSC: Granada West Conference Room**

**WTC: Corboy 1002**

**HSC: CTRE 152A**

# AGENDA

1. Call to Order and Approval of May and September Minutes
* Have quorum
* Present: Katrina Binaku, Edward Campbell, Ian Cornelius, Timone Davis, Jim Devery, Meghan Dougherty, Bill Duffy, Ray Dybzinksi, Laura Goldstein, Sarita Heer, Keith Jones, tavis jules, Frederick Kaefer, Coleen Kordish, Patricia Lee, Jennifer Mierisch, Jonna Peterson, Lavar Pope, Maribeth Rezey, Peter Rosenblatt, Abagail Sylva, Jonathan Singer
* Minutes approved May 2023 Meeting
* Page two of August’s Minutes correction: Twyla is on the Handbook negotiating team, not Tavis
* Sept Search Committee Meeting minutes – Approved
1. Dana Garbarski:
* Presenting on Assessment of Core Curriculum
* Periodic review and evaluation is central to Ignatian Pedagogy
* Assessing learning outcomes is needed to maintain accreditation.
* Continual assessment of Core important to ensure supporting University’s mission
* Developed in conjunction with Coordinated Learning and Assessment Support
* Core Development Working Groups 2021-2022
* Took existing content of courses and updated them to fit goals, learning objectives and outcomes
* Core Assessment Planning 2022-2023
* Fall 2022 Core Advisory Group – figured out how to collect needed data
* Spring 2023 Core Advisory Group – will develop assessment plan and instructions for faculty – evaluation rubric drafts – sampling plan
* Assessment cycle is three years
* How data will be used
* Data will be shared among areas, tiers within areas and learning outcomes within area
* Yearly reports will be shared with academic units for purpose of collaborative discussion
* Generate an assessment cycle report
* Questions – will there be collaboration among departments – will adjunct be asked to evaluate if no full-timer available? – will part-timers be compensated for work – no – is there a connection between the assessment process and future revision of Core? – Yes
1. Officer Reports:
	1. Chair
* Thanks for coming to faculty Convocation
* Thanks for Faculty Member of the Year Award Comms Committee
* Met with Margaret and Kenna Henning about master plan – making sure faculty involved in different stages – where we are in road map – consulting firm will be on campus in next couple weeks and faculty will be present – need to consider many areas in future of building infrastructure on all campuses – short-term prioritized (interdisciplinary STEM building at LSC is moving forward – Will most likely go to board meeting in Feb– everything is being considered and there is a need to talk to faculty about how to use spaces – Firm will make recommendations for different options (Laura – maintaining community involvement around campus – is concern about neighborhood institutions being asked to leave and leases terminated – incubator space to maintain some community presence – Laura would like to be involved in) – how the university fits into the community is part of conversation – maybe even changing model of campus – Flanner Hall only building being considered for demolition – it is a slow process – all stakeholders will be consulted – having diversity longevity long timers and newbies are needed for input
* Provost Search – listening sessions completed – position is being advertised – will not be able to give too many other updates except we are working on it
* Had board meeting in September – informing board members on how parts of University work (such as promotion and tenure) – added two new board members – Robyn Mallet – gave program review and how it fits into HLC process – Dean B (Business School) gave report on his plans for Business School – Paul Roberts gave an enrollment report and noted have excellent undergrad number and see retention rate improving – PhD enrollment up, while and Masters enrollment is down, but seems typical of schools in general
* SAC – has completed all the accommodation reviews and are as current as possible – Staff seem content in SAC environment
* Good initial conversation with Paul Roberts – developed good relationship with his office – helping using student success (SAC, 1st and 2nd year and tutoring Center, responsible for UNIV 101) office to deal with student disengagement – will be connecting Jonna with Academic Affairs office – professional development to refresh pedagogy of faculty on current circumstances – can be in addition to CARE report – can we get UNIV to begin training on Sakai and office hours and stuff – UNIV has not yet done it but chance to have it happen
* Twyla and Jim met with Dean Newell – touched base on things – was supposed to present today, but had to reschedule for October – FC Handbook issues – thinking about faculty annual evaluations – growing scholarship evaluation – evaluation of teaching – how service is evaluated university does not consistently evaluate service as some service is ignored some prioritized and some departments have different things they consider service – involve things at provost level and dean level – not to make more work for Chairs (make evaluators’ and evaluees’ experiences both better) – Robyn Mallet to think of other ideas on how teaching is evaluated and scholarship and service – continuation of task force started last Spring
* Life emergencies happen – if you need to step away because of life happening, step away – you need to do self-care
* Illness relating coming to class, faculty meeting and depts other committee work – make sure people are taking care of themselves – if can find subs, try to have standing contact
	1. Vice-Chair
* No report
	1. Secretary
* Website – make sure the student worker checks in with Gina –student worker slowly learning how to update website - cautiously working
	1. At Large Executive Committee Members
* No reports
1. Committee Reports:
	1. Chair, Faculty Affairs Committee
* Has next FA committee meeting scheduled for tomorrow
	1. Chair, Academic Affairs Committee
* Had first meeting Sept 13 – had to work out logistics – have proposal for academic approval – accelerated degree of absence approval – proposal discussed: related to why is there change in leave of absence program because students asking for it more – why brought to FC – contradicts incentives of reduced fees – approvals on leave of absences takes away from stability of Graduate School – eventually Heather Sevener (Assistant Dean, Student Services) coming to October Academic Affairs meeting to answer any other questions - is about tracking graduate students – 5 year Masters (accelerated program) – issue is taking leave in middle of it – if need leave would be put back into traditional two year program – no extra course work, but can’t double dip for Masters courses if in two-year program
* SAC office and reconnect with Andy Wilson
* Have to request volunteer for Academic Integrity Task Force – Katrina is doing it
	1. Chair, Service and Communications Committee
* Next meeting is on the books -discussed faculty of the year award – getting ready for evaluations - none of dean are up - Institute of Racial Justice’s Malik Henfield is up but not sure if we are doing the evaluation – Jim is pleased with today’s newsletter ☺
	1. Chair, Handbook Committee
* Jim and Ian met to discuss his notes on the meeting with Markeda Newell and Margaret Callahan – seems to be basis for negotiation discussions – next step is to schedule meeting – first meetings will be on books soon – Jim and Margaret met a week ago for a list of topics for revision – starting point to see if there is way to compromise - they were able to agree on some things, but more discussion needed
1. Markeda Newell:
	1. Discussion on Faculty Affairs and her goals for the year
* Tabled for October
1. New Business
* LURAP fellowships – how students compensated for them has changed – before received money over period of time – now financial aid handles it and money doesn’t get to student, but goes to tuition – why does it have to be paid out this way and can students have choice if the money goes to their tuition or goes directly in their pockets? – **invite Tobyn Friar to meeting** – maybe pay a student out of your grant?
* Motioned and seconded to send to FA

9 LSC, 4 WTC, 6 HSC - Total 19 - motion carries

* Does the date the money is deposited make a difference?

Robyn Mallet

* Accelerated Master Leave of Absence policy – main point is to help student save money and time and keep students around
* Have had more than five students asking for deferred entry into Accelerated – assumption is would simply apply for two-year program
* If ask for absence can as student do 4+1? If they request a deferral they will be encouraged to apply for the two-year program – won’t be accelerated if step off track
* Issue – GPDs saying problematic with scheduling classes and class sizes
* Laura – maybe talk to students about not getting deferral and that means will have to apply to two-year program?
* Medical issue? Could defer or not? – Didn’t want to write in policy - the deans are giving permission in rare cases
* Should there be a specific orientation program for accelerated masters? – would it help to discourage deferrals?
1. Adjournment
* Meeting adjourned – motioned and seconded 4:30PM